

Name: _____ **Key**

Commonly Confused Words: Personal vs. Personnel

Personal and *personnel* sound a little alike, but their meanings are different.

Personal is an adjective meaning belonging to someone or about someone's private life or feelings.

Example 1: She drove her **personal** car not the company car.

Example 2: May I ask you a **personal** question?

Personal
Personnel

Personnel is a noun meaning a group of people in an organization, like a business or the military.

Example 1: The general ordered all **personnel** to battle stations.

Choose *personal* or *personnel* to complete each sentence.

1. The movie was one of my mother's _____ **personal** _____ favorites.
2. The _____ **personnel** _____ at the bank took training classed.
3. The police question all the _____ **personnel** _____ about the robbery.
4. The man asked his boss if he could make a _____ **personal** _____ phone call.
5. They hired new _____ **personnel** _____ when their business grew.
6. All _____ **personnel** _____ got a cash bonus.
7. I'll give you my _____ **personal** _____ opinion.
8. The fire department's _____ **personnel** _____ are always efficient.
9. In the race, Susan beat her _____ **personal** _____ best time.
10. He had a _____ **personal** _____ connection to Paris.

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